



Winchester Police Department
30 Mount Vernon Street
Winchester, MA 01890

Firearms Licensing Guidelines

Effective April 01, 2010 all applicants wishing to obtain a new firearms license or the renewal of an existing firearm license can access the forms on line at the following web sites:

Winchester Police Department web site at: <http://www.winchesterpd.org> or

State of Massachusetts web site: http://www.mass.gov/chsb/pdfs/frb/frb_fid_lic_app.pdf.

Prior to submitting your application all applicants must complete a State Certified Firearms Safety Course. If you do not meet this requirement first your application will not be processed and returned to you.

All applications must be submitted to the office of the Chief of Police, located on the 2nd floor of the Public Safety Building, 30 Mount Vernon Street, Winchester.

• **APPLICATION CHECK LIST:**

- ☐ All fields must be completed, all questions answered.
- ☐ References must be submitted; must include address and phone numbers.
- immediate family members CANNOT be used
- ☐ When answering the reason for requesting a firearms license, a detailed explanation is required. "For All Lawful Purposes" is not acceptable.
- ☐ A copy of the certificate you received when you completed the firearms safety course must be attached with your application.
- ☐ A Check or Money Order made payable to "The Town of Winchester," must be submitted with the application. Cash is not accepted.

• **LICENSE FEES:** All fees are non refundable.

Class A, License to Carry Firearms, large capacity = \$100

Class B, License to Carry Firearms, non large capacity = \$100

Class C, Firearms Identification Card = \$100

Class D, Firearms Identification Card, Restricted Chemical Propellant is a one time fee = \$25

Licensing fee for all law enforcement personnel is \$25 (a valid ID must be present)

Applicants 70 years of age and older, new applications and renewals = No Charge

- All Licenses are good for 6 years and expire on your birthday six years from the date of issue.
- Applicants for renewal have a 90 grace period from the date of expiration to renew their license.
- All applications will be processed electronically including fingerprints and pictures.

FAILURE TO COMPLY WITH ALL INSTRUCTIONS WILL RESULT IN YOUR APPLICATION NOT BEING PROCESSED AND RETURNED TO YOU.

For further information contact Barbara Bosco at Winchester Police 781-729-1340 X320.